



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

UG PROGRAM (4 Years Honors)

CBCS-2020-21

<b>B.A</b>
<b>PUBLIC ADMINISTRATION</b>



## Syllabus and Model Question Papers



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

**The aims and objectives of the B. A. General Public Administration are**

- Provide students with learning experiences that develop broad knowledge and understanding of key concepts of Public Administration and equip them with advanced knowledge and understanding for analyzing and performing the tasks concerning Public Affairs and Public System;
- Nurture ability among students to apply the acquired knowledge and skills to find solutions to specific theoretical and applied problems in Public Administration settings;
- Develop abilities in students to come up with innovative prescriptions/solutions for the benefit of society by diligence, leadership, team work and lifelong learning;
- Provide students with skills that enable them to get employment in public, private and non-governmental sectors, pursue higher studies or research assignments.

Sem	Course no.	Course Name	Course type (T/L/P)	Hrs./Week (Arts :5)	Credits (Arts :4 )	Max.Marks Cont/ Internal/Mid Assessment	Max. Marks Sem-end Exam
I	1	Introduction to Public Administration	T	5	4	25	75
II	2	Theories of Public Administration	T	5	4	25	75
III	3	Indian Administration	T	5	4	25	75
IV	4	Indian Administration- Emerging Issues	T	5	4	25	75
	5	E-Governance in India	T	5	4	25	75
V							

Note: \*Course type code: T: Theory, L: Lab, P: Problemsolving



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

<b>B.A</b>	<b>Semester: I</b>	<b>Credits: 4</b>
<b>Course: 1</b>	<b>INTRODUCTION TO PUBLIC ADMINISTRATION</b>	<b>Hrs/Wk: 5</b>

**Learning outcomes:**

1. Awareness about the evolution and growth of the discipline of Public Administration.
2. Learning of basic principles and approaches of Public Administration.
3. Theoretical clarity of basic concepts and dynamics (both ecological and others) relating to Public organizations.

**UNIT I :**

**Public Administration as a Discipline:** Meaning, Nature, Scope, Dimensions and Significance of the discipline and its relations with Political Science, Management, Law and Economics. Public and Private Administration. Evolution of Public Administration, Minnowbrook Conferences (I, II & III)

**UNIT II :**

**Growth and Trends in Public Administration:** New Public Administration (NPA), New Public Management (NPM), Globalization and Public Administration, Paradigm Shift from Government to Governance.

**UNIT III :**

**Organization and its Principles:** Organization: Meaning, Basis and Forms of Organizations. Principles of Organization: Hierarchy, Unity of Command, Span of Control, Coordination, Authority and Responsibility, Supervision and Control, Centralization, Decentralization and Delegation.

**UNIT IV :**

**Chief Executive:** Chief Executive: Meaning, Types, Functions and Role; Line, Staff and Auxiliary Agencies.

**UNIT-V**

**Administrative Behaviour:** Decision Making, Communication, Leadership-Types and Functions.

**RECOMMENDED READINGS:**

1. Avasthi, A and Maheshwari, S R (2013) Public Administration. Lakshmi Narain Agarwal: Agra .
2. Basu, Rumki (2008) Public Administration: Concepts and Theories. Sterling Publishers: New Delhi
3. Bhagwan, Vishnoo; Bhushan, Vidhya and Mohla, Vandana (2010) Public Administration. S. Chand: Jalandhar
4. Bhambri, C. P. (2010) Public Administration Theory and Practice(21stEdition). Educational Publishers: Meerut
5. Bhattacharaya, Mohit (2008) New Horizons of Public Administration. Jawahar Publishers and Distributors: New Delhi
6. Bhattacharya, Mohit (2000) Public Administration. World Press: Calcutta
7. Henry, Nicholas(2013). Public Administration and Public Affairs (13thEdition). Taylor and Francis: New York
8. Denhardt, Janet V and Denhardt, Robert B (2015) The New Public Service: Serving, Not Steering (4th Edition). Routledge: New York



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

<b>B.A</b>	<b>Semester: II</b>	<b>Credits: 4</b>
<b>Course: 2</b>	<b>THEORIES OF PUBLIC ADMINISTRATION</b>	<b>Hrs/Wk: 5</b>

**Learning outcomes**

1. Understanding the theoretical background of public administration.
2. Theory is as important as practice
3. Understanding the contributions of different social science thinkers to the theory of public administration.
4. Learning public administration function in an environment.

**UNIT I :**

**Classical Approaches:** Classical Approaches- Henry Fayol, Luther Gullick and Lyndall Urwick  
Scientific Management Approach- F.W.Taylor.

**UNIT II:**

**Bureaucratic Approach:** Bureaucratic Approach – Max Weber and Karl Marx, Human Relations Approach: Elton Mayo.

**UNIT III:**

**Behavioral Approach:** Behavioural Approach – H. A Simon, Socio-Psychological Approach: Hierarchy of Needs: Abram Maslow. Theory X and Theory Y - Douglas Mc Gregor.

**UNIT IV:**

**Ecological Approach:** Comparative Public Administration, Ecological Approach – F.W. Riggs

**UNIT V:**

**Systems Approach:** Systems Approach, Development Administration.

**RECOMMENDED READINGS:**

1. Prabutva Palana Sastram: Bhavanalu, Siddantalu, Telugu Academy
2. D. Raveendra Prasad and Y. Partha sarathi (EDS) Public Administration concepts, theories and principles (English), Telugu Academy, Hyderabad (2011)
3. Avasthi, Amareswar and Maheswari, SriRam, Public Administration (30<sup>th</sup>) Edition, Lakshmi Narayana Agrawal, Agra. 2010.
4. RumkiBasu, Public Administration concepts and theories (5<sup>th</sup> revised) Publishers, New Delhi 2004.
5. Nicholas, Henry, Public Administration and public affairs (10<sup>th</sup>) Edition, PHI, New Delhi 2007.



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

<b>B.A</b>	<b>Semester: III</b>	<b>Credits: 4</b>
<b>Course: 3</b>	<b>INDIAN ADMINISTRATION</b>	<b>Hrs/Wk: 5</b>

**Learning outcomes:**

- Knowledge about the evolution and growth of Indian Administration
- Familiarity with the constitutional framework on which Indian Administration is based.
- Grasping the role of Union Executive .
- Understanding the in-built control mechanisms over constitutional bodies in particular and administration in general.
- Delineating the constitutional provisions and dynamics of union -state relationships.
- Awareness about the institutions and mechanism in force for citizen-state interface

**UNIT I :**

**Evolution & Constitutional Framework:** Evolution of Indian Administration during Ancient, Medieval and British period; Constitutional Framework of Indian Administration; and Salient Features of Indian Administration

**UNIT II :**

**Union Government:** President; Prime Minister & Council of Ministers; Vice-President:Central Secretariat.

**UNIT III:**

**State Government:** Governor, Chief Minister and Council of Ministers, State Secretariat.

**UNIT IV:**

**Constitutional Institutions, Union State Relations & Control over Administration:** Election Commission of India; Union Public Service Commission; Union State Relations (Legislative, Executive and Financial).

**UNIT V :**

**Citizen and State Interface:** Citizens' Grievances Redressal Institutions and Mechanisms; Institutional Mechanism for Prevention of Corruption: Central Vigilance Commission; Lok Pal and Lok Ayukta;

**RECOMMENDED READINGS:**

1. Arora, Ramesh K. and Goyal, Rajni (1997) Indian Public Administration: Institutions and Issues. New Age International Publishers: New Delhi
2. Avasthi, A and Avasthi, A P (2004) Indian Administration. Lakshmi Narain Aggarwal: Agra
3. Balfour, Lady Betty (2015) Lord Lytton's Indian Administration 1876-1880 The Untold History. Gyan Books: New Delhi
4. Basu, D D (2013) Introduction to the Constitution of India (21st Edition). Lexis Nexu: New Delhi
5. Chakraborty, Bidyut (2016) Indian Administration. Sage: New Delhi
6. Fadia, B L and Fadia, Kuldeep (2017) Indian Administration, (New Edition). Sahitya Bhawan: Agra
7. Ghuman, B S; Monga, Anil and Johal, Ramanjit Kaur (Eds.) (2012) Corruption and Quality of Governance: Experiences of Select Commonwealth Countries. Aalekh Publishers: Jaipur
8. Kangle R P (1972) The Kautilya Arthshastra. Motilal Banarsidass: New Delhi
9. Kapur, Devesh; Mehta, Pratap Bhanu and Vaishnav, Milan (Eds.) (2017) Rethinking Public Institutions in India. Oxford University Press: New Delhi
10. Maheshwari, S R (2000) Indian Administration. Orient Longman: New Delhi
11. Palmer, N D (1961) Indian Political System. George Allen and Unwin: London
12. Sarkar, Jadunath Sir (1972) Mughal Administration. M.C. Sarkar: Calcutta
13. Sharma, Ashok (2016) Administrative Institutions in India. RBSA Publishers: Jaipur
14. Sharma, M (2007) Indian Administration. Anmol: New Delhi
15. Sharma, Prabhu Datta and Sharma, B M (2009) Indian Administration: Retrospect and Prospect. Rawat Publications: Jaipur
16. Singh, M and Singh, H (1989) Public Administration in India. Sterling Publishers: New Delhi.



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

<b>B.A</b>	<b>Semester: IV</b>	<b>Credits: 4</b>
<b>Course: 4</b>	<b>INDIAN ADMINISTRATION – EMERGING ISSUES</b>	<b>Hrs/Wk: 5</b>

**Learning outcomes**

1. Learning the influences of various emerging issues on Indian Administration
2. Understanding the issues confronted by Public Administration currently the means to address them.
3. Gaining knowledge of various Acts for weaker sections and utilizing them in day to life

**UNIT I:**

**Citizen Grievances:** Right to Information Act, (RTI), National and State Human Rights Commission.

**UNIT II:**

**Welfare Programmes:** Administration of welfare Programmes of Weaker Section, SCs, STs, BCs- Women and Minorities, SC and ST Atrocity Act.

**UNIT III:**

**Emerging Issues:** Mechanism for Disaster Management – Cyclones, Earth Quakes and Floods. Governance and E-Governance Applications in Indian Administration.

**UNIT IV:**

**Public and Private Partnership:** Public and Private Partnership and voluntary sector. Public Corporations, Independent Regulatory Commission.

**UNIT V:**

**Local Self Administration:** Rural and Urban Structure and functions – 73<sup>rd</sup> and 74<sup>th</sup> Constitutional Amendment Acts – Revitalizations of Local Institutions - Issues and Challenges.

**RECOMMENDED READINGS:**

1. Indian Government and Politics, Telugu Academy, Hyderabad, 2007.
2. Avasthi and Avasthi, Indian Administration, (6<sup>th</sup> edition), Lakshminaraya Agrawal, Agra, 2010-2011.
3. Disaster Management Act, 2005.
4. Siuli Sarkar, Public Administration in India, PHI, New Delhi, 2010.
5. Reports of the Administrative Reforms Commission.



ADIKAVI NANNAYA UNIVERSITY:: RAJAHMAHENDRAVARAM  
B.A - Public Administration Syllabus (w.e.f:2020-21 A.Y)

<b>B.A</b>	<b>Semester: IV</b>	<b>Credits: 4</b>
<b>Course: 5</b>	<b>E-GOVERNANCE IN INDIA</b>	<b>Hrs/Wk: 5</b>

**Learning outcomes:**

1. Gaining theoretical understanding about the concept, theory and models of e-governance.
2. Learning practical application of e-governance in different walks of life.
3. Awareness of various e-governance initiatives undertaken to deliver Public services to the stakeholders.
4. Developing necessary skills to use and operate e-governance or digital service delivery

**UNIT I:**

**Introduction to E- Governance and Digital Technology:** E-Governance – Meaning, Scope and Importance. Digital Technology and Services Delivery.

**UNIT II:**

**E-Governance and theoretical aspects:** E-Governance Theories, Public and Private Partnership, Information Technology Act, 2000.

**UNIT III:**

**Organization of Government Information in various departments:** Detailed study of information and Broadcasting Ministry of Government of India, E-Governance in Agricultural and Rural Development E-Governance in Urban Administration E-Governance in Social Welfare Department.

**UNIT IV:**

**Application of E-Governance in several Department of Andhra Pradesh:** Mee-Seva, CARD and E-Procurement, E-Governance in Higher Education. E-Governance in Health Administration. E-Hearing.

**UNIT V:**

**E-Governance – Security Issues:** Accountability and Transparency. IT Security, Hacking, Cyber Crimes, E-Governance opportunities, Challenge and Barriers.

**RECOMMENDED READINGS:**

1. Bellamy, Christine and John, Taylor (1998) Governing in the Information Age. Open University Press: Buckingham
2. Bhatnagar, S C (2004) E-Government: From Vision to Implementation. Sage: New Delhi  
Bouwman, Harry; Hooff, Bart van den; Vingaert, Lidwien van de; and Dijk, Jan van (2005) Information and Communication Technology in Organizations: Adoption, Implementation, Uses and Effects, Sage Publications: New Delhi
3. Gosling, P. (1997) Government in the Digital Age. Government Information Quarterly, Vol. 18, No. ER2. Bowerdean: London
4. Heeks, Richard (2006) Implementing and Managing eGovernment: An International text. Sage: London
5. Jones, S. G. (Ed.)(1995) Cyber Society, Computer mediated communication and Community. Sage: Thousand Oaks CA
6. Kooiman, J. (Ed.) (1993) Modern Governance: New Government – Society Interactions. Sage: London
7. Layne, K. and Lee J. (2001) Developing Fully Functional e-Government: A Four Stage Model. Government Information Quarterly, 18(2001), pp. 122-36. Elsevier: Manchester UK
8. Marchionini, G. (1995) Information Seeking in Electronic Environments. The Press Syndicate of the University of Cambridge: New York .



ADIKAVI NANNAYA UNIVERSITY - RAJAHMAHENDRAVARAM.

CBCS/PATTERN REVISED - 2020.

B.A - PUBLIC ADMINISTRATION - SEM - I.

COURSE - 1 - INTRODUCTION TO PUBLIC ADMINISTRATION.

(w.e.f - 2021 AB)

Time: 3 Hrs

Max. Marks: 75 Marks.

PART - A

Answer any FIVE (5) Questions. Each Question carries 5M.

వీక్షణ 5 (5) ప్రశ్నలకు సమాధానం వ్రాయండి? ప్రతి ప్రశ్నకు 5 మార్కులు (5x5=25)

1. Discuss the relationship between politics and public Administration.

రాజనీతి-పరిపాలన మధ్య సంబంధం ప్రశ్నలకు సమాధానం వ్రాయండి.

2. POSDCORB అర్థం వ్రాయండి.

3. Globalization అర్థం వ్రాయండి.

4. Unity of Command అర్థం వ్రాయండి.

5. Span of Control అర్థం వ్రాయండి.

6. Coordination అర్థం వ్రాయండి.

7. Line, and Staff Agencies అర్థం వ్రాయండి.

8. Communication అర్థం వ్రాయండి.





(2)

PART-B

(2)

Answer all Questions. Each Question 10 Marks.

అన్ని ప్రశ్నలకు సమాధానము అయ్యుము. ప్రతి ప్రశ్నకు 10 మార్కులు.

(5x10=50M.)

9. (a) Define public Administration and describe its Scope!

ప్రభుత్వ వంటనా శాస్త్రాన్ని నిర్వచించి, అది ఏవేవైనా విధాల వ్యాపించును!

(5)

(b) Explain the Origin growth and development of Public Administration!

ప్రభుత్వ వంటనా శాస్త్రం యొక్క మూలం, అభివృద్ధి, అభివృద్ధి వివరించుము!

10. (a) Write an essay on New public Administration.

నూతన ప్రభుత్వ వంటనా శాస్త్రమును గురించి ఒక వ్యాసము అయ్యుము!

(10)

(b) Explain the Delegation of Authority. Discuss its functions.

అధికార అనుమతిని వివరించి, దాని విధులను ప్రకరించుము!

11. (a) Write the methods of Supervision.

పర్యవేక్షణ పద్ధతులను ప్రకరించుము!

(b) Write the merits & Demerits of Centralization & Decentralization

కేంద్రీకరణ, అకేంద్రీకరణ లాభనష్టాలను ప్రకరించుము!

12. (a) Chief Executive - Role & functions.

ముఖ్య కార్యనిర్వహణాధికారి యొక్క విధులు

(b) kinds of Communication

సమాచారం యొక్క రకాలను ప్రకరించుము!

13. (a) Write the features of (i) good qualities of Leadership.

నాయకత్వ లక్షణాలను తెలియజేయుము!

(b) Explain the principles of decision-making theory of Herbert A. Simon.

హెర్బెర్ట్ ఐ. సైమన్ నిర్ణయించుకోవడం సిద్ధాంతం యొక్క సూత్రాలను ప్రకరించుము!



ADIKAVI NANNAYA UNIVERSITY-RAJAHMAHENDRAVARAM.  
CBCS/PATTERN · REVISED -2020.  
B.A. PUBLIC ADMINISTRATION. SEM-II (3)  
Course-2 - THEORIES OF PUBLIC ADMINISTRATION.  
(w. e. f) - 2021 AB)

Time: 3 Hrs

Max. Marks: 75 Marks.

PART - A

Answer any 5 (FIVE) Questions. Each Question Carries 5 Marks.  
ಐದು (5) ಐದು ಪ್ರಶ್ನೆಗಳಿಗೆ ಸಮಾಧಾನವನ್ನು ಒದಗಿಸಿ. ಪ್ರತಿ ಪ್ರಶ್ನೆಗೆ 5 ಮಾರ್ಕುಗಳು  
(5 x 5 = 25).

1. Classical Approach.  
ಸಾಂಪ್ರದಾಯಿಕ ದೃಷ್ಟಿ
2. Luther Gullick.  
ಲೂಥರ್ ಗುಲಿಕ್
3. Bazaar - Canteen model.  
ಬಾಜಾರ್ - ಕ್ಯಾಂಟೀನ್ ಮಾದರಿ
4. SALA MODEL - Administrative features.  
ಸಾಲಾ ಮಾದರಿ - ಆಡಳಿತದ ಲಕ್ಷಣಗಳು
5. Clefts  
ಕೆಫ್ಟ್
6. Bureaucracy  
ಆಡಳಿತದ ನಿಯಂತ್ರಣ
7. F.W. Riggs  
ಫಿ.ವಿ. ರಿಗ್ಸ್
8. Inspiration.  
ಐನ್ಸಪಿರೇಷನ್



(2)

PART - B

(4)

Answer all questions. Each Question 10 Marks.  
అన్ని ప్రశ్నలకు సమాధానం వ్రాయుము. ప్రతి ప్రశ్నకు 10 మార్కులు.  
(5x10=50)

9. (a). Explain the classical Approaches of Luthex Gullick & Urwick.  
లూథర్ గల్లిక్ మరియు లూయీస్ ఉర్విక్ శాస్త్రీయ నిరూపణ దృక్పథాలపై  
వివరించుము! (8)

(b) Scientific Management Approach of F.W. Taylor.  
F.W. టేలర్ విజ్ఞాన శాస్త్రీయ నిరూపణ దృక్పథం వివరించుము.

10. (a) Karl Marx views on Bureaucracy.  
కార్ల మార్క్స్ బ్యూరోక్రసీపై వ్యాఖ్య వ్రాయుము.  
(8)

(b) Explain the views of George Elton Mayo on Human Relations.  
జార్జ్ ఎల్టన్ మేయో మానవ సంబంధాలపై వ్యాఖ్య వ్రాయుము.

11 (a) Explain the Herbert Simon Behavioural Approach.  
హెర్బెర్ట్ సైమన్ ప్రవర్తనాత్మక దృక్పథం వివరించుము!  
(8)

(b) Critically examine Douglas Mc. Gregor's theory "X" and the theory "Y".  
డౌగ్లస్ మెక్ గ్రెగర్ 'X' మరియు 'Y' సిద్ధాంతాలపై విమర్శనాత్మకంగా వివరించుము.

12. (a) Write an essay on Ecological approach to public Administration.  
సామాజిక దృక్పథంపై ఒక వ్యాసం వ్రాయుము.  
(8)

(b) What is 'Sala model'. Explain the prismatic characteristics of the model?  
సాలా నమూనా వివరించుము. మోడల్ యొక్క ప్రాకృతిక లక్షణాలు వ్రాయుము!

13. (a) Examine the various theories of motivation and state the essence of Maslow's hierarchy of needs.  
ప్రేరేపనా సిద్ధాంతాలను పరిశీలించుము మరియు మసలోవ్ అవసరాల క్రమానుగత ప్రేరేపనా సిద్ధాంతంను వివరించుము!  
(8)

(b) Explain the Weidner development Administration.  
వైడెనర్ అభివృద్ధి ప్రణాళికపై వివరించుము.



ADIKAVI NANNAYA UNIVERSITY- RAJAHMAHENDRAVARAM.

CBCS/PATTERN REVISED-2020

(5)

B.A PUBLIC ADMINISTRATION - SEMESTER-III.

COURSE: 3- INDIAN ADMINISTRATION - (w.e.f). 2021 AB).

Max. Marks: 75 Marks

Time: 3Hrs

PART - A

ANSWER ANY FIVE (5) QUESTIONS. EACH QUESTION CARRIES 5 MARKS

ఏకైకం ఐదు (5) ప్రశ్నలకు సమాధానం పూర్తిచేయండి. ప్రతి ప్రశ్నకు

5 మార్కులు

5x5=25.

1. Central Secretariat.  
కేంద్ర సహాయకార్యాలయం.
2. Vice President  
ఉపరాష్ట్రపతి
3. Council of Ministers  
మంత్రి మండలి.
4. State Secretariat.  
రాష్ట్ర సహాయకార్యాలయం
5. Administrative Relations  
పరిపాలనా సంబంధాలు
6. Central vigilance Commission  
కేంద్ర యజ్ఞాధికారి కమిషన్.
7. Financial Relations.  
ఆర్థిక సంబంధాలు.
8. Lokpal & LokAyukta  
లోకపాలక మండలి మరియు లోకాయుక్త.



(2)

PART-B

6

Answer all Questions. Each Question 10 Marks.

అన్ని ప్రశ్నలకు సమాధానము వ్రాయుము. ప్రతి ప్రశ్నకు 10 మార్కులు

5x10=50 M.

9. (a) Explain the features of British Administration in India.  
భారత దేశంలో బ్రిటిష్ వారి పాలనా ప్రవృత్తి లక్షణాలను వివరించుము?

(08)

(b) Salient features of Indian Administration.  
భారత దేశ పాలనా ప్రవృత్తి లక్షణాలు వివరించుము!

10. (a). What are the Powers & functions of Indian President?  
భారత రాష్ట్రపతి అధికారాలు, విధులు తెలుపుము?

(08)

(b) Write an essay on Central Secretariate duties.  
కేంద్ర సహాయకమండలి యొక్క విధులపై వ్యాఖ్యానించుము.

11. (a). What are the Powers & functions of Prime Minister.  
ప్రధానమంత్రి అధికారాలు విధులు తెలుపుము.

(08)

(b). Powers & functions of Vice-President.  
ఉపరాష్ట్రపతి అధికారాలు, విధులు.

12. (a) What are the Powers and functions of Governor.  
గవర్నర్ యొక్క అధికారాలు - విధులు.

(08)

(b) Powers and functions of Chief Minister.  
ముఖ్యమంత్రి అధికారాలు - విధులు.

13. (a). Powers & functions of Election Commission  
ఎన్నికల కమిషన్ ప్రధాన అధికార విధులు.

(08)

(b) What are the duties of Union public Service Commission.  
ఆంధ్రప్రదేశ్ భారత సర్వీసుల కమిషన్ అధికారాలు - విధులు.



ADIKAVI NANNAYA UNIVERSITY - RAJAHMAHENDRAVARAM.  
CBCS/PATTERN REVISED - 2020. (7)

B.A - PUBLIC ADMINISTRATION - SEMESTER - IV (PA-4)

Course: - 4 - INDIAN ADMINISTRATION - EMERGING ISSUES

Time: 3Hrs.

(w.e.f. 2021-AB) Max. Marks: 75 Marks.

ANSWER ANY FIVE (5) QUESTIONS. Each Question carries 5 Marks.

ವಿಷಯ (ಐದು) 5 ಪ್ರಶ್ನೆಗಳಿಗೆ ಸಹಿಸುತ್ತಾ, ಪ್ರತಿ ಪ್ರಶ್ನೆಗೆ 5 ಮಾರ್ಕುಗಳನ್ನು

1. Right to Information Act 2005 5x5=25M  
ಸಮಾನತೆ ಮತ್ತು ಮಾಹಿತಿ ಕಾಯಿದೆ, 2005.

2. SC and ST Atrocity Act.  
SC ಮತ್ತು ST ಅಪರಾಧ ಕಾಯಿದೆ.

3. Cyclones  
ಚುಳುಕುಗಳು

4. E-Governance  
ಎಲೆಕ್ಟ್ರಾನಿಕ್ ಸರ್ಕಾರ

5. Voluntary sectors.  
ಸಾರ್ವಜನಿಕ ಸಂಸ್ಥೆಗಳು.

6. Rural Local Self Govt.  
ಗ್ರಾಮೀಣ ಸ್ಥಳೀಯ ಸರ್ಕಾರ

7. Urban Local Govt.  
ಪಟ್ಟಣ ಸ್ಥಳೀಯ ಸರ್ಕಾರ

8. Local Institutions - Challenges.  
ಸ್ಥಳೀಯ ಸಂಸ್ಥೆಗಳು - ಸವಾಲು.



(2)

PART-B.

8

Answer all Questions. Each Question 10 Marks.  
అన్ని ప్రశ్నలకు జివాకముద్దు. ప్రతి ప్రశ్నకు 10 మార్కులు 5x10=50M.

9. (a) What are the duties of National & State Human Rights Commission.

జాతీయ మరియు రాష్ట్ర మానవ హక్కుల కమిషన్ల విధులు.

(08)

(b) Welfare programmes of weaker sections.

బలహీన వర్గాల కొసం ప్రభుత్వం చేపట్టిన సర్కేసు ప్రోగ్రాములు.

10 (a) Welfare activities of Women and Minorities.

స్త్రీల మరియు అణగారిన ప్రజల కొసం ప్రభుత్వం చేపట్టిన సర్కేసు ప్రోగ్రాములు.

(08)

(b) Natural Disasters.

ప్రకృతి కలహాలు పై ఒక వ్యాసం వ్రాయండి?

11. (a) E-Governance - Role in Indian Administration.

ఎలక్ట్రానిక్ గవర్నెన్స్ - పరిపాలనలో పాత్ర వివరించండి.

(08)

(b) Write an essay on public corporations.

ప్రజా సంస్థల పై ఒక వ్యాసం వ్రాయండి.

12. (a) Public and private Partnership.

పబ్లిక్ మరియు ప్రైవేట్ ప్రోగ్రాముల భాగస్వామ్యం.

(08)

(b) Importance of Voluntary Institutions.

సంస్కృత సంస్థల అవసరం.

13. (a) What are the factors in 73rd C.A.A

73వ రాజ్యాంగ సవరణ చట్టంలో ప్రధానంకాలు.

(08)

(b) What are the factors in 74th C.A.A.

74వ రాజ్యాంగ సవరణ చట్టంలో ప్రధానంకాలు.



ADIKAVI NANNAYA UNIVERSITY - RAJAHMAHENDRAVARAM.

CBCS / PATTERN REVISED - 2020.

(9)

B.A PUBLIC ADMINISTRATION - SEMESTER - IV, (PA-5).

Course: 5. e - GOVERNANCE IN INDIA (PA-5).

(w.e.f. 2021 AB)

Max. Marks: 75 Marks.

Time: 3 Hrs

PART-A

Answer any FIVE (5) Questions. Each Question carries 5

Marks.

వీక్షణ బిదు (5) ప్రశ్నలకు జవాబయిస్తా. ప్రతి ప్రశ్నకు 5 మార్కులు.  
5x5=25.

1. Digital Technology.

డిజిటల్ టెక్నాలజీ (అంతర్జాతీయ నాంకేతికత).

2. Information Technology Act-2000

సమాచార నాంకేతికత చట్టం - 2000 (ఇన్ ఫర్మేషన్ టెక్నాలజీ చట్టం, 2000).

3. e-Governance in Higher Education - Merits

ఎ-గవర్నెన్స్ ఉన్నత విద్యార్జనలోని ప్రయోజనాలు

4. e-Governance - in Health Administration.

ఎ - పబ్లిక్ హెల్త్ అడ్మినిస్ట్రేషన్ (ఆరోగ్య పరిపాలన)

5. e-Healing

ఎ - ఐయిటింగ్

6. IT Security

ఐ.టి. సెక్యూరిటీ

7. Hacking

హ్యాకింగ్

8. Cyber Crimes

సైబర్ నేరాలు.





(2)  
PART-B

(10)

Answer all Questions. Each Question 10 Marks.

అన్ని ప్రశ్నలకు సమాధానం వ్రాయండి. ప్రతి ప్రశ్నకు 10 మార్కులు  
 $5 \times 10 = 50M$

9.(a) Write the e-Governance - Meaning, Scope & Importance  
ఇ. - గవర్నెన్స్ అర్థం, పరిధి, అధిష్టాంత్యం యివ్వండి.

(b). Write an essay on public & private Partnership.  
ప్రభుత్వం, ప్రైవేట్ ప్రకృతిల భాగస్వామ్యం.

10.(a). Write a note on Information and Broadcasting.  
సమాచారం మరియు ప్రసారాలపై పై ఈ కే వ్యాసం వ్రాయండి.  
(08)

(b). Role of e-Governance in Agricultural Sector.  
ప్రభుత్వం రంగంలో ఇ. - గవర్నెన్స్ పాత్ర.

11.(a) How to play a key role e-Governance in Urban Administration.  
పట్టణ పరిపాలనలో ఇ. - గవర్నెన్స్ ఎలాంటి కీలక పాత్ర పోషిస్తుంది.

(b). e-Governance in Social Welfare Department.  
సాంఘిక సంక్షేమ విభాగంలో ఇ. - పాలన.

12.(a). Write a note on Mee- Seva Centres.  
Mee - Seva సెంటర్స్ పై ఈ కే వ్యాసం వ్రాయండి.

(b). Write an objectives and goals of CARD and e-procurement.  
CARD మరియు e-procurement లక్ష్యాలు & లక్ష్యాలు.  
(కార్డు) (సేకరణ)

13.(a). e-Governance - Accountability and Transparency.  
ఇ. - గవర్నెన్స్ - బాధ్యత మరియు పారదర్శకత.  
(08)

(b). What are the opportunities, challenges and Barriers in e-Governance.  
ఇ. - పాలన లో అవకాశాలు - సవాళ్లు - అడ్డంకులు మరియు  
విఫలం అవుతుంది.